

Data Entry

Alternate Assessment : Alaska

ksberman@uoregon.edu Logout
Home 9/18/2008 12:19 am

Home Training Materials **Data Entry** Reports Admin Account

[Data Entry](#) > [Enter Scores](#) > kim sherman, Reading

Select the option below that matches how this student was assessed. Remember: only students who received tasks administered with extended levels of support AND an Assistive Technology-Communications Needs Survey during the 2006-2007 year were eligible to start with only the expanded level of support test this year (ELOS only).

ELOS only

Standard Administration
with or without
accommodations *AND then
switched to the ELOS*

Standard Administration
with or without
accommodations

1. Delete this screen. When assessors choose “Enter Scores”, they will be taken directly to the Enter Scores page.

Enter Scores Text

Alaska Alternate Assessment...

Alternate Assessment : Alaska

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Each row in the table below represents a student's record. Each subject column has a drop-down menu, with the default indicating that the student was tested in the corresponding subject area. If testing was not administered to the student, select the reason why it was not administered from the menu under any subject heading. The system will automatically fill in this choice for all subjects. Only students who enter the district after the testing window opens are eligible for administration of some some subject areas. Indicate this by selecting "Late Entry" for the subject area tests the student did not receive. To enter scores for the student, click the link below the drop-down menu, for example "Enter Reading".

When you are completely finished with a student record, you can mark the record as complete by clicking the checkbox in the right hand column. To mark the record complete you must have entered data for each subject or given a reason why the test wasn't administered.

| Student Name | Grade | Reading | Writing | Math | Science | Record Complete |
|--------------|-------|---|---|---|------------------------|---|
| sherman, kim | 3 | Reading Tested Enter Reading | Writing Tested Enter Writing | Math Tested Enter Math | No Science for Grade 3 | Mark as Complete <input type="checkbox"/> |

NEW TEXT

Each row in the table below represents a student's record. Each subject column has a drop-down menu, with the default indicating that the student was tested in the corresponding subject area. If testing was not administered to the student, select the reason why it was not administered from the menu under any subject heading. See [Reasons Not Tested](#) list for clarification.

To enter scores for the student, click the link below the drop-down menu, for example "Enter Reading".

When you are completely finished with a student record, you must mark the record as complete by choosing the appropriate status in the Status of Data Entry drop-down box in the right-hand column. To mark the record complete you must have entered data for each subject or given a reason why the test wasn't administered.

Delete Student

Alaska Alternate Assessment...

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When you are completely finished with a student record, you can mark the record as complete by clicking the checkbox in the right-hand column. To mark the record complete you must have entered data for each subject or given a reason why the test wasn't administered.

| Student Name | Grade | Reading | Writing | Math | Science | Record Complete |
|--------------|-------|---|---|---|------------------------|--|
| sherman, kim | 3 | Reading Tested ↳ Enter Reading | Writing Tested ↳ Enter Writing | Math Tested ↳ Enter Math | No Science for Grade 3 | Mark as Complete <input type="checkbox"/> |

Add column with button for each student

Delete Student

☐

Add warning when checked:

Are you sure you want to delete this student, and all Alternate Assessment data for this student?

Yes

No

Reasons Not Tested

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When you are completely finished with a student record, you can mark the record as complete by clicking the checkbox in the right-hand column. To mark the record complete you must have entered data for each subject or given a reason why the test wasn't administered.

| Student Name | Grade | Reading | Writing | Math | Science | Record Complete |
|--------------|-------|---|---------------------------------|---------------------------|------------------------|--|
| sherman, kim | 3 | ✓ Reading Tested Absent Long Term Illness Suspension Late Entry | Writing Tested Enter Writing | Math Tested Enter Math | No Science for Grade 3 | Mark as Complete <input type="checkbox"/> |

Testing Reasons for each Content Area/Test: Options in **bold** indicate options that must be true for ALL subject area tests. The system will enforce this policy by automatically setting this option for ALL tests when any one option is selected by the user.

| Reading | Writing | Math | Science |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Reading Tested | Writing Tested | Math Tested | Science Tested |
| Absent | Absent | Absent | Absent |
| IEP Change | IEP Change | IEP Change | IEP Change |
| Late Entry | Late Entry | Late Entry | Late Entry |
| Long Term Illness | Long Term Illness | Long Term Illness | Long Term Illness |
| Suspension | Suspension | Suspension | Suspension |
| | | | |
| Other | Other | Other | Other |
| | | | No Science for grade X |

When the users selects the option “Other”, a text entry box will be displayed. The user may input up to 50 characters into this box.

ADD Warning if Other chosen but no text entered:

Warning: You have chosen “Other” as a reason not tested but have not described the reason in the text box.

Records Complete

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When you are completely finished with a student record, you can mark the record as complete by clicking the checkbox in the right-hand column. To mark the record complete you must have entered data for each subject or given a reason why the test wasn't administered.

| Student Name | Grade | Reading | Writing | Math | Science | Status of Data Entry |
|--------------|-------|---|---|---|------------------------|--|
| sherman, kim | 3 | Reading Tested ↳ Enter Reading | Writing Tested ↳ Enter Writing | Math Tested ↳ Enter Math | No Science for Grade 3 | Mark as Complete <input type="checkbox"/> |

Change title of Record Complete column to:

**Status of
Data Entry**

Change text for clarity/ entry

FROM

Checkbox / Mark as Complete /

TO

Drop Down Box, must choose one to move out of screen

Click to select
Still entering data
Record Complete

ADD an Alert if user did not choose one of the two options:

WARNING: You must choose one option under Status of Data Entry.

QA Entry Tracking

The screenshot shows a web application titled "Alternate Assessment : Alaska". The user is logged in as ksherman@uoregon.edu on 9/17/2008 at 11:34 pm. The navigation menu includes Home, Training, Materials, Data Entry (selected), and Reports. Below the menu, there are links for Admin and Account. The main content area has a heading "Data Entry > Enter Scores". A text box contains the following message:

The text in this area will change, based on the document:
AKAA_online_change_EnterScoresText

IMPORTANT: By March 1, please complete entry of student demographic data for the students you will assess. You can complete this by selecting the "Student Setup" link below.

| Student Name | Grade | Reading | Writing | Math | Science | Record Complete |
|--------------|-------|---|---|---|------------------------|--|
| sherman, kim | 3 | Reading Tested ↳ Enter Reading | Writing Tested ↳ Enter Writing | Math Tested ↳ Enter Math | No Science for Grade 3 | Mark as Complete <input type="checkbox"/> |

Change: Text in text box from online change form for Enter Scores Text.

ADD: Please complete entry of the demographic information for students you will assess before March 1, 2009. You can complete this by selecting the "student setup" link below.

Then, the data from student setup will populate a report available to Qualified Trainer/Mentors (next page)



Assessor Alternate Assessment Completion Report

| Assessor Name | Reading | Writing | Math | Science |
|---------------|------------------|------------------|------------------|------------------|
| Rose, Maggie | Caseload Ttl | Caseload Ttl | Caseload Ttl | Caseload Ttl |
| | Completed # | Completed # | Completed # | Completed # |
| | Percent Complete | Percent Complete | Percent Complete | Percent Complete |
| Sherm, Molly | Caseload Ttl | Caseload Ttl | Caseload Ttl | Caseload Ttl |
| | Completed # | Completed # | Completed # | Completed # |
| | Percent Complete | Percent Complete | Percent Complete | Percent Complete |
| Smith, John | Caseload Ttl | Caseload Ttl | Caseload Ttl | Caseload Ttl |
| | Completed # | Completed # | Completed # | Completed # |
| | Percent Complete | Percent Complete | Percent Complete | Percent Complete |

(COLORED BOXES USED FOR VISUAL EFFECT ONLY – DISPLAY NUMBERS INSTEAD)



= Number autopopulated from Caseload Setup



= Number autopopulated from Saved Record / Data Entry page



= Calculation: (completed #



caseload Total

)

